



Occupational Licensing Individual Renewal Application

Occupational Licensing and Registration Division

TCEQ USE ONLY		
Payment Reference #		
Payment Received Date		
CE Hours		
Contact Info Updated	Yes	No

Section 1: Current Licensee Information (enter licensee's contact information, not employers)

Last Name	First Name	M.I.	Suffix	Last 4 of SSN
TCEQ License No.	Date of Birth	Email Address (receive license renewal reminders)		
Mailing Address		Home Phone		
City, State, Zip Code		Work Phone		

Section 2: Continuing Education (CE) Hour Requirements

[CE requirements](#) are dependent on the type of license held. CEs must be obtained prior to the expiration of the license. [View expiration date and current CEs for your license.](#)

Section 3: Criminal History Requirements Information

All individuals applying to renew an existing license are required to fill out a Criminal Conviction Notification form. This form can be completed on our website [Criminal Conviction Notification](#).

Section 4: Additional Information (only applies to Class D Water, Class D Wastewater and OSSF Site-Evaluator license holders)

If renewing a Class D Water or Wastewater license, or an OSSF Site-Evaluator License, an additional form is required to renew your license. Click on your license type below to download the form and submit with this application.

[Class D Water Operator License](#)

[Class D Wastewater Operator License](#)

[OSSF Site- Evaluator License](#)

Section 5: Payment

Please enclose a check or money order. The renewal fee depends on when the renewal application is submitted.

- For license renewal applications submitted on or prior to the expiration date of the license, the normal fee required to renew an individual's license/registration is \$111.
- For renewal applications submitted 1-90 days after the expiration date of the license, the fee is 1.5 times the normal fee (\$166.50)
- For renewal applications submitted 91-180 days after the expiration of the license, the fee is 2 times the normal fee (\$222)

Section 6: Mail Application and Supporting Documentation

Your application must be **submitted** to the executive director or be **postmarked** no later than 180 days after the expiration date of your license or the application will be denied and you will need to reapply for a new license. The application fee will not be refunded for an application that is submitted late or denied.

TCEQ, MC-214	(To overnight): TCEQ, MC-214
PO Box 13088 Austin, TX	12100 Park 35 Circle
78711-3088	Austin, TX 78753

Section 7: Application Affidavit

AFFIDAVIT: I hereby certify under penalty of law that this application and any attachments contains no willful or negligent misrepresentation or falsification and that all information is true, accurate and complete. I understand that any misrepresentation or falsification may result in DENIAL of my application or REVOCATION of my license or registration issued as a result of this application.

Signature

Date

Contact Information:

For more information please visit the Occupational Licensing Website: <http://www.tceq.texas.gov/licensing>

If you have any questions please contact the Occupational Licensing Team: Phone: 512-239-6133

Email: licenses@tceq.texas.gov